

Statement on the processing of personal data

Pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data (GDPR) and information of data subjects.

I. Personal data controller

Psychiatrická ambulance KAMIRADA s.r.o.
Raduňská 153/4b, 747 06 Opava
Company ID: 02577313 (controller)

Contact for the Data Protection Officer:
Ivan Drábek, gdpr@kamirada.eu

In accordance with Article 12 GDPR, the controller hereby informs data subjects about the processing of personal data and their rights.

II. Scope of personal data processing

Personal data are processed to the extent in which the relevant data subject has provided them to the controller in connection with entering into a contractual or other legal relationship, or to the extent in which the controller has otherwise collected them. Processing is carried out in accordance with applicable law and only to the extent necessary to fulfil the purpose for which the personal data are processed.

III. Sources of personal data

Personal data are obtained in particular: a) from data subjects, especially during registration, in connection with the provision of health services and the keeping of medical records (orally, in writing, by e-mail, by telephone or through contact forms); b) by other means, in particular from publicly accessible registers, lists and records (e.g. Commercial Register, Trade Register, Land Registry); c) from business relationships and relationships with cooperating entities based on contractual relationships.

IV. Categories of personal data processed

The controller processes in particular data necessary for the performance of its duties: d) address and identification data used for clear and unambiguous identification of the data subject (e.g. name, surname, title, personal identification number, date of birth, permanent address, company ID, tax ID) and contact data (e.g. contact address, telephone number, fax number, e-mail address and similar information); e) descriptive data; f) other data necessary for the performance of contractual relationships; g) data provided beyond the scope required by law and processed on the basis of consent (e.g. photographs, personal data used in HR administration); h) personal data processed in connection with the provision of health services.

V. Categories of recipients of personal data

A data subject may be a natural or legal person, in particular a patient, client of the controller, employee, job applicant, service provider, another person in a contractual relationship with the controller, or a person authorised to access medical records. The controller may provide personal data in particular to health insurance companies; commercial insurance companies within the scope of the data subject's consent; providers of health and social services; patients; public institutions; public authorities and other bodies where required by law; contractual partners; and other recipients, including permitted transfers within EU Member States.

VI. Purpose of personal data processing

The controller processes personal data in particular: for purposes contained in the data subject's consent; for the specific purposes described in the relevant consent text; within business relationships, contract negotiations and performance of contracts; for proper performance of contractual obligations and cooperation with contractual partners, including use of e-mail addresses and names of contact persons; to protect the rights of the controller, recipients or other affected persons (e.g. litigation, CCTV recordings for property protection); for archiving based on law, internal regulations or other applicable rules; for HR administration; for establishing and managing employment relationships, personnel files and tax obligations; in proceedings before public

authorities; for compliance with statutory duties; and to protect vital interests of the data subject.

VII. Method of processing and protection of personal data

Personal data are processed by the controller and by individual authorised and trained employees. Processing is carried out using information technology and, where applicable, manually for paper records, while observing all security principles. The controller has adopted technical and organisational measures to prevent unauthorised or accidental access, alteration, destruction, loss, unauthorised transfer, unauthorised processing or any other misuse of personal data.

VIII. Period of personal data processing

Personal data are processed in accordance with the retention periods specified by applicable laws, relevant contracts, and the controller's filing and destruction rules. Data are retained only for the period necessary to safeguard rights and obligations arising from contractual relationships and applicable law, and, where relevant, for the duration of a granted consent.

IX. Information on the lawfulness of processing

As a rule, the controller processes personal data with the consent of the data subject, except where the law permits or requires processing without consent. Under Article 6(1) GDPR, processing is lawful in particular where: a) the data subject has given consent for one or more specific purposes; b) processing is necessary for performance of a contract or for steps taken at the request of the data subject prior to entering into a contract; c) processing is necessary for compliance with a legal obligation; d) processing is necessary to protect vital interests; e) processing is necessary for performance of a task carried out in the public interest or in the exercise of official authority; f) processing is necessary for legitimate interests pursued by the controller or a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject.

X. Rights of data subjects

1) In accordance with Articles 12 et seq. GDPR, upon request the controller provides information in particular about: the purposes of processing; categories of personal data concerned; recipients or categories of recipients; the planned storage period; all available information about the source of the data where the data were not obtained from the data subject; the existence of automated decision-making, including profiling; and, where relevant, the controller's intention and purpose for transferring personal data.

2) Any data subject who discovers or believes that the controller or processor is processing their personal data contrary to privacy protection or applicable law - especially where the data are inaccurate in relation to the purpose of processing - may request an explanation and require the controller to remedy the situation, including restriction, correction, completion or erasure. If the request is justified, the controller will remedy the defective situation without undue delay. If the controller does not comply, the data subject may contact the competent supervisory authority, the Czech Office for Personal Data Protection (Úřad pro ochranu osobních údajů). The controller may handle manifestly unfounded or excessive requests in accordance with the GDPR.

Opava, 26 May 2018

MUDr. Kateřina Drábková
Psychiatrická ambulance KAMIRADA s.r.o.

English translation of the current Czech version. In case of interpretation differences, the Czech version prevails.